



BAPATLA COLLEGE OF PHARMACY

(Sponsored by Bapatla Education Society), (Recognized by A.I.C.T.E&PCI)

(Affiliated to Jawaharlal Nehru Technological University, Kakinada)

Bapatla, Bapatla (Dist.), Andhra Pradesh -522101

Policy on E-Governance

A good E-governance policy is required for any educational institution to have recognition internationally and nationally. As BCOP is a Professional pharmacy college good governance is most essential component for its growth and comprehensive progress in the specified field. To prove as one of the leading institutions in the pharmacy field BCOP has developed a good e-governance initiative. Governance is made participatory, genuine, inclusive, transparent, provides fast communication and propagation. An E-governance policy also improves administrative efficiency and public services in all aspects of education.

Objectives:

- To implement e- governance in various activities of the institution
- To enhance the efficacy of the operations
- To maintain accountability and transparency
- To improve the digitalization in various activities of the college
- To facilitate online internal and external communication
- To make information updated regularly

Policy:

The policy is divided under various heads for ease of use. The areas of operation are illustrative and the organization reserves the right to include-governance in various areas.

Website

The website used for the maintenance of e-governance must be functional, easy to use and it should reflect institutional operations. It should have information about all the activities, updates and all the information about college in readily accessible form. It requires a service provider and a web designer for the maintenance of website regularly.

To deliver honest and efficient governance system within the institution e-governance must be followed in the following areas

Student Admission:

Students take admission into this college through this website and pay fees in online mode. HDFC bank is associated with the institution for this purpose.

Administration:

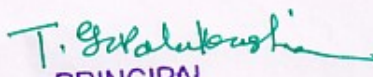
To have hassle free, cost effective, and most convenient administration, it must be handled with the help of ICT-based technology. Internal communication with the teachers and student groups the communication is done through WhatsApp groups and by sending through mail.

Finance & Accounts:

All the transactions regarding expenses and income of the college are maintained with the help of e-governance portal. The transactions are verified regularly by auditors. This will impart the transparency in all financial issues of the institution.

Examination:

As the institution is affiliated to JNTUK university all the application forms like exam application, revaluation forms, challenge evaluations forms were made available in the website. Utmost secrecy and confidentiality are maintained in various aspects involved in conducting the examinations.


PRINCIPAL
Bapatla College of Pharmacy
Bapatla 522 101