

BAPATLA COLLEGE OF PHARMACY

OFFICE NOTE

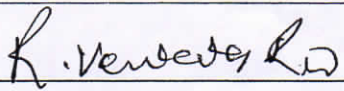
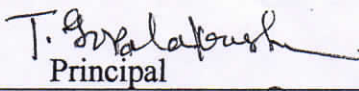
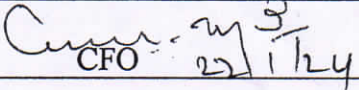
SUBMITTED TO THE SECRETARY

Date:12/01/2024

Department: office

HEAD OF ACCOUNT: Electrical maintenance

Sub: Request permission for payment towards Electrical materials - Reg.

1.	Purpose of Payment	:	Kindly accord permission to pay an amount of Rs.23,691/- Nataraj Electricals towards supply of 70 nos led tube light sets, 60 nos 1 way switches, 10nos 2 in 1 sockets, 10 nos fan condensers for our college.
2.	Mode of Payment	:	Part Payment / Full Payment
3.	Amount	:	Rs.23,691/- (Rupees twenty three thousands six hundreds and nintyone Only)
4.	Name of the Company / Person to whom payment is to be made	:	NATARAJ ELECTRICALS
5.	Nature of Payment In favour of Payable at	:	NATARAJ ELECTRICALS A/c No.0619261009860, Canara Bank Branch. iron centre, Vijayawada, IFSC Code. CNRB000061
6.	Bill / Invoice Number / Letter from the supplier or person with date	:	Invoice No.HO-2727/23-24,date.28/12/2023 for Rs. 23,691/-
7.	Signature of the Staff Member	:	
8.	Remarks of the H O D / Superintendent	:	H O D / Superintendent
9.	Remarks of the Principal	:	 Principal
10.	Remarks of the C.F.O.	:	 CFO
11.	Remarks of the Management	:	

PAID 23695=72
DATE 20/1/24
CHEQUE NO 671137
ACCOUNT NO :121044

Secretary

Treasurer

Note:

1. Bills enclosed should have the stock entries and also the approval letter of the Management.
2. Payments should be adjusted within 15days or on completion of the work, whichever is earlier.
3. Any further information is to be provided, after a separate sheet.

HEAD OF THE ACCOUNT

BUDGET ALLOTTED

BALNCE BUDGET AS ON

LESS:- THIS BILL AMOUNT

BALANCE


PRINCIPAL
Bapatla College of Pharmacy
Bapatla 522 101

52002897186

Saniter fol

SBI STATE BANK OF INDIA

Branch : **BAPATLA-00815**

Date **22/1/24**

Received ₹ **2369572**
From **Bapatla College of Pharmacy**
For remittance of NEFT/RTGS by way of (i) Transfer (only
NEFT), (ii) Cash (only NEFT), (iii) Cheque (NEFT/
RTGS) using cheque No. **671137**
favouring **N. Sadas Electricals**

A/c No. **0619261009860**

IFSC Code **CNRB0000619**

Beneficiary bank & Branch **Canara Bank**

Don Centre, Vijayawada

Amount ₹ **23691**

Bank's Charges ₹ **472**

Total ₹ **2369572**

(Rupees **Twenty three Lakhs**

and 572 Rupees only)

For office Use,

UTR No. **23 JAN 2024**

Branch Manager

T. G. Gopalakrishna

PRINCIPAL

Bapatla College of Pharmacy

Bapatla 522 101

(ORIGINAL FOR RECIPIENT)

Buyer (Bill to)	
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Bapatla College Of Pharmacy

8985682086

BAPATLA

State Name : Andhra Pradesh, Code : 37

Invoice No.

HO-2727/23-24

Delivery Note

Reference No. & Date.

Buyer's Order No.	
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Dispatch Doc No.

Dispatched through

Terms of Delivery

Dated	
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28-Dec-23

Mode/Terms of Payment

1 Days

Other References

Dated

Delivery Note Date	
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Destination	
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Sl No.	Description of Goods	HSN/SAC	Inc.of Tax	Quantity	Rate	per	Amount
1	PHILIPS LED T/L SETS	94051090	320.00	70 No's	271.19	No's	18,983.30
2	ANCHOR 6A 1 WAY SWITCH	85361010	13.00	60 No's	11.02	No's	661.20
3	2 IN 1 SOCKET	85361010	28.00	10 No's	23.73	No's	237.30
4	FAN CONDUNCERS	84149090	23.00	10 No's	19.49	No's	194.90
							20,076.70
	C GST (OUT PUT)						1,806.91
	S GST (OUT PUT)						1,806.91
	Round Off A/c						0.48
	Total			150 No's			₹ 23,691.00

Amount Chargeable (in words)

E. & O.E.

INR Twenty Three Thousand Six Hundred Ninety One Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
94051090	18,983.30	9%	1,708.50	9%	1,708.50	3,417.00
85361010	898.50	9%	80.87	9%	80.87	161.74
84149090	194.90	9%	17.54	9%	17.54	35.08
Total	20,076.70		1,806.91		1,806.91	3,613.82

Tax Amount (in words) : INR Three Thousand Six Hundred Thirteen and Eighty Two paise Only

Remarks:

Prev. Outstanding	:	
Current Bill Amount	:	23,691.00 Dr
Total Outstanding	:	23,691.00 Dr

Company's Bank Details

A/c Holder's Name : Nataraj Electricals

Bank Name : CANARA BANK ACNO.0619261009860

A/c No. : 0619261009860

Branch & IFS Code : IRON CENTRE, VIJAYAWADA & CNR00000619

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

NOTE:: NO CASH RETURN 20% LESS ON RETURN GOODS ,RETURN GOODS WILL TAKEN ON TUESDAY & FRIDAY AFTER 11 AM ONLY.

for Nataraj Electricals

Authorised Signatory