BAPATLA COLLEGE OF PHARMACY

OFFICE NOTE

SUBMITTED TO THE SECRETARY Date:12/01/2024

Department: office HEAD OF ACCOUNT: Electrical maintenance

Sub: Request permission for payment towards Electrical materials - Reg.

1.	Purpose of Payment	:	Kindly accord permission to pay an amount of Rs.23,691/- Nataraj Electricals towards supply of 70 nos led tube light sets, 60 nos 1 way switches, 10nos 2 in 1 sockets, 10 nos fan condencers for our college.
2.	Mode of Payment	:	~~Part Payment~~ / **Full Payment**
3.	Amount	:	**Rs.**23,691./- (Rupees twenty three thousands six hundreds and nintyone Only)
4.	Name of the Company / Person to whom payment is to be made	:	NATARAJ ELECTRICALS
5.	Nature of Payment In favour of Payable at	:	NATARAJ ELECTRICALS A/c No.0619261009860, Canara Bank Branch. iron centre, Vijayawada, IFSC Code.CNRB0000619
6.	Bill / Invoice Number / Letter from the supplier or person with date	:	Invoice No.HO-2727/23-24, date.28/12/2023 for Rs. 23,691/-
7.	Signature of the Staff Member	:	K. Venkateswara Rao
8.	Remarks of the H O D / Superintendent	:	H O D / Superintendent
9.	Remarks of the Principal	:	T. Gopalakrishna Principal
10	Remarks of the C.F.O. Enclose permission for purchase.		CFO 22/1/24
11.	Remarks of the Management	:	

23691=00
4=72
23695=72

PAID 23695=72 DATE 20/1/24 CHEQUE NO 671137 ACCOUNT NO :121044	Secretary T. Ramakishore Treasurer

Note:

1. Bills enclosed should have the stock entries and also the approval letter of the Management.
2. Payments should be adjusted within 15days or on completion of the work, whichever is earlier.
3. Any further information is to be provided, after a separate sheet.

HEAD OF THE ACCOUNT	:	
BUDGET ALLOTED	:	
BALNCE BUDGET AS ON	:	
LESS:- THIS BILL AMOUNT	:	
BALANCE	:	

T. Gopalakrishna
PRINCIPAL
Bapatla College of Pharmacy
Bapatla 522 101

5214082397416186
Counter foil

SBI STATE BANK OF INDIA

Branch : **BAPATLA-00815**

Date 22/1/24

Received ₹ 236957 2

From Bapatla College of Pharmacy

For remittance of NEFT/RTGS by way of (i) Transfer (only NEFT), (ii) Cash (only NEFT), (iii) Cheque (NEFT/ RTGS)usingchequeNo. 671137

favouring Natarajan Electricals

A/c No. 0619261009860

IFSC Code CNRB0000619

Beneficiary bank & Branch Canara bank Iron Centre, Vijayawada

Amount ₹ 23691

Bank's Charges ₹ 4.72

Total ₹ 23695.72

(Rupees Twenty three thousand six hundred ninety five and seventy two paise only)

For office Use,

UTR No. ....

Branch Manager

T. Gopalakrishna

PRINCIPAL

Bapatla College of Pharmacy

Bapatla 522 101

Credit Tax Invoice

(ORIGINAL FOR RECIPIENT)

Nataraj Electricals
11-25-381, Main Bazar,
One Town, Vijayawada-1
Ph No- 0866-2566800 / 6699881
Mobile No- 92463 10011
GSTIN/UIN: 37AADFN4533A1ZP
State Name : Andhra Pradesh, Code : 37
Contact : 0866-2566800 / 6699881,9246310011
E-Mail : natarajelectricals@yahoo.co.in

Buyer (Bill to)
Bapatla College Of Pharmacy
8985682086
BAPATLA
State Name : Andhra Pradesh, Code : 37

Invoice No. **HO-2727/23-24**	Dated **28-Dec-23**
Delivery Note	Mode/Terms of Payment **1 Days**
Reference No. & Date.	Other References
Buyer's Order No.	Dated
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination
Terms of Delivery	

1-CB

Sl No.	Description of Goods	HSN/SAC	Inc.of Tax	Quantity	Rate	per	Amount
1	**PHILIPS LED T/L SETS**	94051090	320.00	**70 No's**	271.19	No's	**18,983.30**
2	**ANCHOR 6A 1 WAY SWITCH**	85361010	13.00	**60 No's**	11.02	No's	**661.20**
3	**2 IN 1 SOCKET**	85361010	28.00	**10 No's**	23.73	No's	**237.30**
4	**FAN CONDUNCERS**	84149090	23.00	**10 No's**	19.49	No's	**194.90**
							20,076.70
	C GST (OUT PUT)						**1,806.91**
	S GST (OUT PUT)						**1,806.91**
	Round Off A/c						**0.48**
	Total			**150 No's**			**₹ 23,691.00**

Amount Chargeable (in words) *E. & O.E*

INR Twenty Three Thousand Six Hundred Ninety One Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
94051090	18,983.30	9%	1,708.50	9%	1,708.50	3,417.00
85361010	898.50	9%	80.87	9%	80.87	161.74
84149090	194.90	9%	17.54	9%	17.54	35.08
Total	**20,076.70**		**1,806.91**		**1,806.91**	**3,613.82**

Tax Amount (in words) : **INR Three Thousand Six Hundred Thirteen and Eighty Two paise Only**

Remarks:

Prev. Outstanding :
Current Bill Amount : **23,691.00 Dr**
Total Outstanding : **23,691.00 Dr**

Company's Bank Details
A/c Holder's Name : **Nataraj Electricals**
Bank Name : **CANARA BANK ACNO.0619261009860**
A/c No. : **0619261009860**
Branch & IFS Code : **IRON CENTRE, VIJAYAWADA & CNRB0000619**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.
NOTE : NO CASH RETURN 20% LESS ON RETURN GOODS ,RETURN GOODS WILL TAKEN ON TUESDAY & FRIDAY AFTER 11 AM ONLY.

for Nataraj Electricals

Authorised Signatory

This is a Computer Generated Invoice