

INTERNAL QUALITY ASSURANCE CELL (IQAC)



BAPATLA COLLEGE OF PHARMACY

(Sponsored by Bapatla Education Society),(Recognized by A.I.C.T.E & PCI)

(Affiliated to Jawaharlal Nehru Technological University, Kakinada)

Bapatla, Bapatla(Dist.), Andhra Pradesh-522101



BAPATLA COLLEGE OF PHARMACY

(Sponsored by Bapatla Education Society), (Recognized by A.I.C.T.E&PCI)

(Affiliated to Jawaharlal Nehru Technological University, Kakinada)

Bapatla, Bapatla (Dist.), Andhra Pradesh -522101

Date: 3-4--2023

Meeting of Internal quality assurance cell (IQAC) will be held on 4-4-2023 at 10.00 am at seminar hall to transact the following agenda.

Agenda:

1. To review the academic activities.
2. To review the status of NAAC work.
3. To discuss about the status FDP's, workshops and seminars.
4. To discuss about the status of MOU's and Re-opening of R&D centre.
5. To discuss about placements for final B.Pharm.
6. Any other matter with the permission of IQAC co-ordinator.

Co-ordinator IQAC

Dr.K.Rajyalakshmi.



PRINCIPAL

Dr.T.E.G.K.Murthy.

PRINCIPAL
Bapatla College of Pharmacy
Bapatla 522 101

To

1. The secretary Sri Manam Nageswararao, Bapatla Education society, Bapatla.
2. The members of IQAC.
3. The teaching and non-teaching staff.



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Bapatla, Bapatla (Dist), Andhra Pradesh-522101

Date: 4-4-2023

Minutes of Meeting

Nature of Meeting: IQAC

Venue of meeting: Seminar hall

Frequency of meet: Thrice in an academic year.

Convened on Date: 4-4-2023.

List of members attended: Copy attached

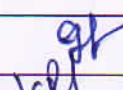
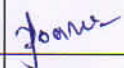
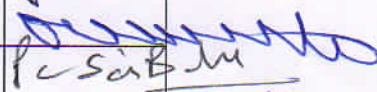
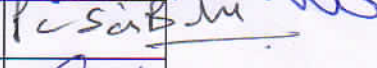
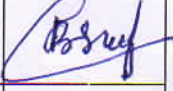
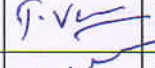
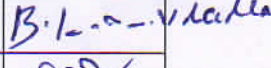
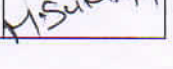
Copies circulate to: All Members of IQAC

The Co-ordinator of IQAC welcomed all the members of IQAC, BCOP. The Co-ordinator kept the points of discussion to all the members.

AGENDA POINTS	DETAILS OF DISCUSSION.
1. To review the academic activities.	All the class coordinators are informed to submit attendance register to the course co-ordinators. Add-on certification programs designed are verified. Class coordinator are informed to check the student registration in add-on programs. Mentor-mentee system verified by the Principal. Faculty members are advised to organise result – oriented class work for students to improve their academic performance. M.Pharm dissertation works are submitted for plagiarism check to upload in the university website.
2. To review the status of NAAC work.	IQAC dean along with chairperson verified the status of NAAC work criteria wise. IQAC members announced to conduct internal audit in the respective departments. All the faculty are instructed to arrange necessary documents related to audit.

3. To discuss about the status FDP's, workshops and seminars	The principal initiated faculty members to organise NITTR FDP Programs.
4. To discuss about the status of MOU's	The IQAC ordered the MOU co-ordinator to call for MOU with other Pharmacy Institutions for collaborative work. The IQAC dean announced that an MOU is established with INNOVIND PHARMA LLP. The Principal announced that R&D Centre located in the campus is re-opened. It is an opportunity for the faculty and students to utilise facilities available in the R&D.
5. To discuss about placements for final B.Pharm.	The placement officer informed that 3 B.Pharm students are placed in Nestle India Ltd, New Delhi with a huge package of 5,84,000. 17 students are placed in Divis Laboratories. 4 students are placed in Aurobindo Pharma Ltd., One student placed in Zuventus Health Care Ltd., Mumbai. 3 students are placed in Hetero Drugs Ltd., Hyderabad.
6. Any other matter with the permission of IQAC co-ordinator.	IQAC members suggested to organise events related to sports and other events in the college. IQAC dean conveyed vote of thanks.

Members attended:

S.No	Names	Signature	S.No	Names	Signature
1.	Dr.T.E.G.K.Murthy		8.	Mr.K.Poornachandrarao	
2.	Dr.K.Rajyalakshmi		9.	Sri.M.Nageswararao	
3.	Mr.R.Venkat Rao		10.	Dr. P.C. Sai Babu	
4.	Mr.K.Ranjith		11.	Dr.Ch.Balasekhara Reddy	
5.	Dr.T.Venkateswararao		12.	Mr.B.srinivasa rao	
6.	Dr.V.Saikishore		13.	G.Pavani Priya	
7.	Smt.Neelam Begum		14.	M.Sukanya	




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Bapatla, Bapatla (Dist.), Andhra Pradesh -522101

Date: 5-12--2022

Meeting of Internal quality assurance cell (IQAC) will be held on 7-12-2022
at 1.00 pm at seminar hall to transact the following agenda.

Agenda:

1. To review the academic activities.
2. To review the status of NAAC work.
3. To discuss about the status FDP's, workshops and seminars.
4. To discuss about the status of MOU's
5. To discuss about the submission of research grants and research proposals.
6. Any other matter with the permission of IQAC co-ordinator.


Co-ordinator IQAC
Dr.K.Rajyalakshmi.




PRINCIPAL
Dr.T.E.G.K.Murthy.

PRINCIPAL
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Bapatla 522 101

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Bapatla, Bapatla (Dist), Andhra Pradesh -522101

Date:7-12-2022

Minutes of Meeting

Nature of Meeting: IQAC

Venue of meeting: Seminar hall

Frequency of meet: Thrice in an academic year.

Convened on Date: 7-12-2022.

List of members attended: copy attached

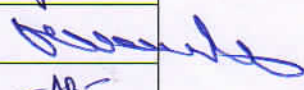
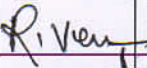
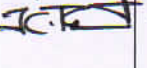
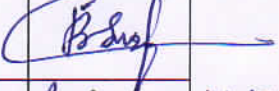
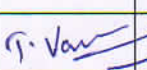
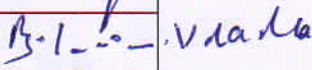
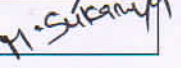
Copies circulate to: All Members of IQAC

The Co-ordinator of IQAC welcomed all the members of IQAC, BCOP. The Co-ordinator kept the points of discussion to all the members.

AGENDA POINTS	DETAILS OF DISCUSSION.
1. 1.To review the academic activities.	All class coordinators are informed to submit attendance register to the course co-ordinators. Add-on certification programs designed are verified. Class coordinators are informed to check the student registration in add-on programs. Mentor-mentee system verified by the Principal. Faculty members are advised to organise result –oriented class work for students to improve their academic performance. Status by B.Pharm and M.Pharm project works are verified.
2. .To review the status of NAAC work.	IQAC dean along with chairperson verified the status of NAAC work criteria wise.
3. To discuss about the status FDP's,workshops and seminars	A total of three FDP Programs are conducted by the faculty members under NITTR-Chandigarh. 1. Essentials of Industrial Chemistry for engineers organised by Mr.K.Poornachandrarao.

	2. Nano Sensors and Devices by Dr.K.Rajyalakshmi. 3. Outcome based curriculum design by Mrs.Y.Sushma. To participate in above FDP's the faculty members from other sister institutions of Bapatla Education Society are also invited.
4. To discuss about the status of MOU's	The IQAC ordered the MOU co-ordinator to call for MOU with other Pharmacy Institutions for collaborative work.
5.To discuss about the submission of research grants and research proposals	It is informed by the principal that two patents are filed namely pharmaceutical compositions comprising of methanolic fraction of ethanolic extract of Dactyloctenium and pharmaceutical compositions comprising of silver nano particles.
6. Any other matter with the permission of IQAC co-ordinator.	IQAC members suggested to organise events related to National youth day, National unity day, National Yoga day etc. Green audit, Energy audit and Environment audits are done.

Members attended:

S.No	Names	Signature	S.No	Names	Signature
1.	Dr.T.E.G.K.Murthy		8.	Mr.K.Poornachandrarao	
2.	Dr.K.Rajyalakshmi		9.	Sri.M.Nageswararao	
3.	Mr.R.Venkat Rao		10.	Dr. P.C. Sai Babu	
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5.	Dr.T.Venkateswararao		12.	Mr.B.srinivasa rao	
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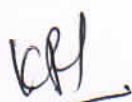
Bapatla, Bapatla (Dist), Andhra Pradesh -522101

Date: 25-7-2022

Meeting of Internal quality assurance cell (IQAC) will be held on 27-7-2022 at 11.00 am at seminar hall to transact the following agenda.

Agenda:

1. To review the academic activities.
2. To review the status of JNTU K inspection.
3. To discuss about the appointment of faculty members.
4. To review the status of NAAC work.
5. To discuss about the status FDP's, workshops and seminars.
6. To discuss about the status of MOU's
7. To discuss about the submission of research grants and research proposals.
8. To discuss about promotion of faculty members.
9. Any other, matter with the permission of Coordinator.

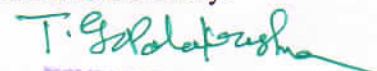

Co-ordinator IQAC

Dr.K.Rajyalakshmi.



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Dr.T.E.G.K.Murthy.



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Date: 27-7-2022

Minutes of Meeting

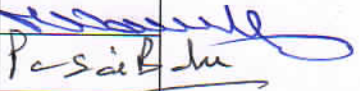
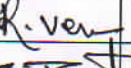
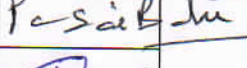
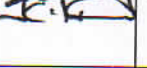
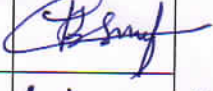
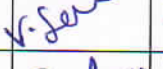
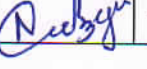
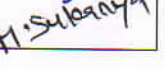
Nature of Meeting	IQAC
Venue of meeting	Seminar hall
Frequency of meet	Thrice in an academic year.
Convened on Date	27-7-2022
List of members attended	Copy attached
Copies circulate to	All Members of IQAC

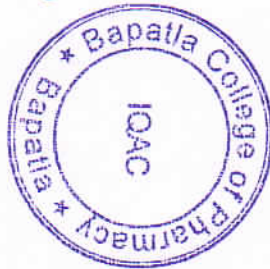
The Co-ordinator of IQAC welcomed all the members of IQAC, BCOP. The Co-ordinator kept the points of discussion to all the members.

AGENDA POINTS	DETAILS OF DISCUSSION.
1. To review the academic activities.	All class coordinators are informed to submit attendance register to the course co-ordinators. Add-on certification programs designed are verified. Class coordinators are informed to check the student registration in add-on programs. Mentor-mentee system verified by the Principal. Faculty members are advised to organise result –oriented class work for students to improve their academic performance.
2. To review the status of JNTU K inspection.	JNTUK inspection scheduled on the date 21-7-2022 is finished by the FFC. The FFC reported all the data online.

3. To discuss about the appointment of faculty members	In view of vacant positions in the faculty, the following faculty members are appointed. Mrs.G.Shiny –Associate Professor in the Department of Pharmacognosy. Mr.G.V.Subrahmanyam –Associate Professor in the department of Pharmaceutical Biotechnology. Mrs.P.Sridevi in the department of Analysis. Miss.A.Prathyusha in the department of Analysis. Mrs.P.Yogitha in the department of Analysis.
4. To review the status of NAAC work.	IQAC co-ordinator along with chairperson divided the NAAC work criteria wise to individual faculty members. IQAC members informed, the Criteria in charges to expedite up the filing of all the necessary documents.
5.To discuss about the status FDP's,workshops and seminars.	The Principal announced that the college is approved as remote centre by NITTR-Chandigarh to conduct FDP programs. In view of the above, some of the faculty members got registered to conduct the FDP's.
6. To discuss about the status of MOU's.	MOU Co-ordinator Mr.G.V.Subhramanyam informed that we entered in to MOU's with SRINIJA PARENTERALS and ALAPATI PHARMA. The IQAC members suggested to plan an industrial visit to the above said industries.
7. To discuss about the submission of research grants and research proposals.	IQAC members suggested to involve in research activities. NSS fund of Rs-44,500 is released by Ministry of youth affairs.
8. To discuss about promotion of faculty members.	Two faculty members namely Dr.T.Venkateswararao and Dr.V.Saikishore, in the department of pharmaceuticals were promoted to the position of Professors.
9 .Any other, matter with the permission of Coordinator.	IQAC suggested involvement of students in several curricular and co-curricular activities. Vote of thanks is conveyed by IQAC Dean.

Members attended:

S.No	Names	Signature	S.No	Names	Signature
1.	Dr.T.E.G.K.Murthy		8.	Mr.K.Poornachandrarao	
2.	Dr.K.Rajyalakshmi		9.	Sri.M.Nageswararao	
3.	Mr.R.Venkat Rao		10.	Dr. P.C. Sai Babu	
4.	Mr.K.Ranjith		11.	Dr.Ch.Balasekhara Reddy	
5.	Dr.T.Venkateswararao		12.	Mr.B.srinivasa rao	
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Bapatla, Guntur (Dist), Andhra Pradesh -522101

Date: 5 -4-2022

Meeting of Internal quality assurance cell (IQAC) will be held on 7-4-2022 at 9.00 am at seminar hall to transact the following agenda.

Agenda:

1. To review the academic activities..
2. To review JNTU K and PCI inspections.
3. To discuss about status of placements for final year students.
4. To discuss about the status of vacant positions for faculty.
5. To discuss about the status of MOU's
6. To discuss about the submission of research grants and research proposals.
7. To discuss about IIC activities.
8. To discuss about promotion of faculty members.


Co-ordinator IQAC

Dr.K.Rajyalakshmi.




PRINCIPAL

Dr.T.E.G.K.Murthy.

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Bapatla, Guntur (Dist), Andhra Pradesh -522101

Date: 7-4-2022

Minutes of Meeting

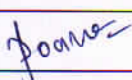
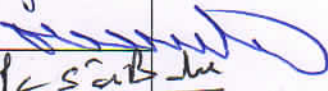
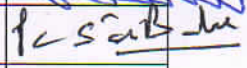
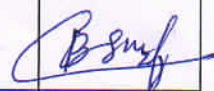
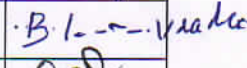
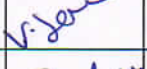
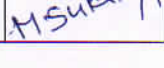
Nature of Meeting	IQAC
venue	Seminar hall
Frequency of meet	Thrice in an academic year.
Convened on Date	7-4-2022.
List of members attended	copy attached
Copies circulate to	All Members of IQAC

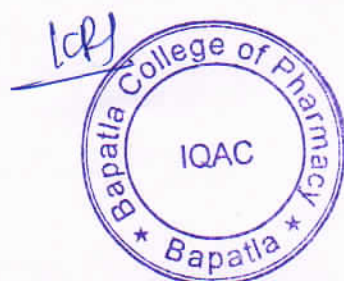
The Co-ordinator of IQAC welcomed all the members of IQAC, BCOP. The Co-ordinator kept the points of discussion to all the members.

AGENDA POINTS	DETAILS OF DISCUSSION.
1. To review the academic activities..	Class coordinators are advised the review of timetables. The IQAC members suggested identification of weak students. The faculty members were advised to conduct tutorial classes for weak students.
2.To review JNTU K and PCI inspections.	The principal announced that PCI inspection is successful during the last month i.e. on 27-3-2022. The chair person suggested all the faculty members to get ready for upcoming JNTUK inspection.
3. To discuss about status of placements for final year students.	The placement cell in charge declared that around 47 B.Pharm students got placed in Divis Laboratories Ltd. The IQAC members appreciated the huge number of placements.
4. To discuss about status vacant positions for faculty	The members discussed about faculty positions to be filled by the management.

	Upon recommendations of appointment committee R.Venkata Krishna is appointed in the department of Pharmaceutical chemistry Mrs.Swaroop Rani is Appointed as assistant Professor in the Department of Pharmacology.
5. To discuss about the status of MOU's	The members initiated to apply for MOU's with colleges and industries for collaborative research. The Principal announced that a MOU is signed with Dr.Sandeep Neuro care on March. Final year B.Pharm students project work is initiated in this hospital under the department of Pharmacology.
6.To discuss about the submission of research grants and research proposals	The members discussed about the research work and grants submitted by the faculty. The chair person announced that a patent was granted on Pharmaceutical compositions containing Telmisartan.
7. To discuss about IIC activities.	IIC grant of rs 12,000 is sanctioned by AICTE by the scheme of IIC Impact lecture series.
8. To discuss about promotion of faculty members.	Mrs.Neelam Begum has been promoted as Associate Professor. IQAC co-ordinator expressed vote of thanks.

Members attended:

S.No	Names	Signature	S.No	Names	Signature
1.	Dr.T.E.G.K.Murthy		8.	Mr.K.Poornachandrarao	
2.	Dr.K.Rajyalakshmi		9.	Sri.M.Nageswararao	
3.	Mr.R.Venkat Rao		10.	Dr. P.C. Sai Babu	
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BAPATLA COLLEGE OF PHARMACY

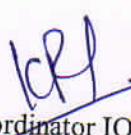
(Sponsored by Bapatla Education Society), (Recognized by A.I.C.T.E&PCI)
(Affiliated to Jawaharlal Nehru Technological University, Kakinada)
Bapatla, Guntur (Dist), Andhra Pradesh -522101

Date: 6-12-2021

Meeting of Internal quality assurance cell (IQAC) will be held on 8-12-2021 at 11.00 am at seminar hall to transact the following agenda.

Agenda:

1. To review the academic activities..
2. To review about GPAT/NIPER classes.
3. To discuss about status of placements for final year students.
4. To discuss about status of M.Pharm and B.Pharm project works.
5. To discuss about the submission of research grants and research proposals.


Co-ordinator IQAC

Dr.K.Rajyalakshmi.




PRINCIPAL

Dr.T.E.G.K.Murthy.

PRINCIPAL
Bapatla College of Pharmacy
Bapatla 522 101

To

1. The secretary Sri Manam Nageswararao, Bapatla Education Society, Bapatla.
2. The members of IQAC.
3. The teaching and non-teaching staff.



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(Affiliated to Jawaharlal Nehru Technological University, Kakinada)

Bapatla, Guntur (Dist), Andhra Pradesh -522101

Date:8-12-2021

Minutes of Meeting

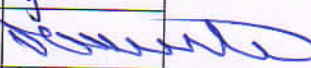
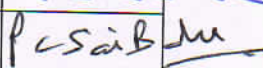
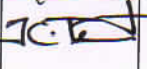
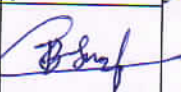
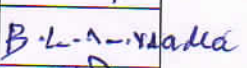
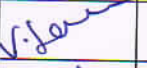
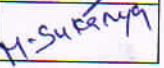
Nature of Meeting	IQAC
venue	Seminar hall
Frequency of meet	Thrice in an academic year.
Convened on Date	8-12-2021
List of members attended	copy attached
Copies circulate to	All Members of IQAC

The Co-ordinator of IQAC welcomed all the members of IQAC, BCOP. The Co-ordinator kept the points of discussion before all the members.

AGENDA POINTS	DETAILS OF DISCUSSION.
1. To review the academic activities..	Class coordinators are advised to review of timetables. The IQAC members suggested identification of weak students. The faculty members are instructed to conduct tutorial classes for week students.
2..To review about GPAT/NIPER classes.	GPAT co-ordinator informed that GPAT classes will be conducted in the campus. The faculty are advised to prepare separate questions for GPAT.
3. To discuss about status of placements for final year students.	The members advised the placement in charge to focus more on placements. They suggested to implement more no.of orientation and communication classes.

4. To discuss about status of M.Pharm and B.Pharm project works..	8th sem class co-ordinator is appointed to review the status of project works. M.Pharm students project works has to be reviewed by concerned HOD's . The members advised PG students to publish their dissertation works in UGC care list of journals.
5.To discuss about the submission of research grants and research proposals.	The Principal announced that a Patent is granted on Statin Impregnated collagen based dermal scaffolds made of cow urine. The members suggested involvement of faculty in R&D.

Members attended:

S.No	Names	Signature	S.No	Names	Signature
1.	Dr.T.E.G.K.Murthy		8.	Mr.K.Poornachandrarao	
2.	Dr.K.Rajyalakshmi		9.	Sri.M.Nageswararao	
3.	Mr.R.Venkat Rao		10.	Dr. P.C. Sai Babu	
4.	Mr.K.Ranjith		11.	Dr.Ch.Balasekhara Reddy	
5.	Dr.T.Venkateswararao		12.	Mr.B.srinivasa rao	
6.	Dr.V.Saikishore		13.	G.Pavani Priya	
7.	Smt.Neelam Begum		14.	M.Sukanya	




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Bapatla, Guntur (Dist.), Andhra Pradesh -522101

Date: 2-8-2021

An online Meeting of Internal quality assurance cell (IQAC) will be held on 4-8-2021 at 11.00 am to transact the following agenda.

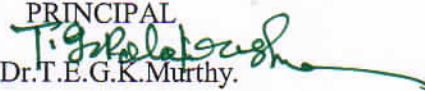
Agenda:

1. Practice of safety measures during Covid-19 Pandemic.
2. To discuss about the schedule of online classes.
3. To discuss about status of placements for final year students.
4. To discuss about organisation of FDP's, workshops, seminars.
5. To discuss about the status of JNTU K inspection.
6. To discuss about IIC activity.


Co-ordinator IQAC

Dr.K.Rajyalakshmi.



PRINCIPAL

Dr.T.E.G.K.Murthy.

PRINCIPAL
Bapatla College of Pharmacy,
Bapatla 522 101

To

1. The secretary Sri Manam Nageswararao, Bapatla Education society, Bapatla.
2. The members of IQAC.
3. The teaching and non-teaching staff.



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Bapatla, Guntur (Dist), Andhra Pradesh -522101

Date:4-8-2021

Minutes of Meeting

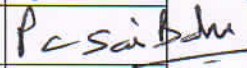
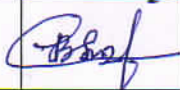
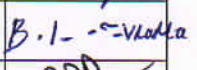
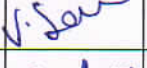
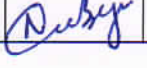
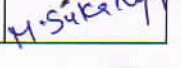
Nature of Meeting	IQAC
Mode of meeting	Online
Frequency of meet	Thrice in an academic year.
Convened on Date	4-8-2021
List of members attended	copy attached
Copies circulate to	All Members of IQAC

The Co-ordinator of IQAC welcomed all the members of IQAC, BCOP. The Co-ordinator placed the agenda before all the members for detailed discussion.

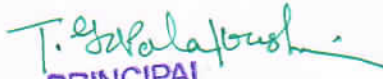
AGENDA POINTS	DETAILS OF DISCUSSION.
1. Practice of safety measures during Covid-19 Pandemic	It is informed by the members that all teaching and non-teaching faculty must be vaccinated and follow the precautions carefully.
2. To discuss about the schedule of online classes.	The chair person informed to conduct online classes for the students up to the issue of further notice. Time tables are verified and class co-ordinators are appointed. Status of syllabus completion is reviewed by the principal.
3. To discuss about status of placements for final year students.	The members advised the placement in charge to focus more on placements. They suggested to implementation of more no.of orientation and communication classes. The placement in charge declared that 11 B.Pharm students got placed in Divis Laboratories Ltd., Hyderabad.

	3IV B.Pharm students are placed in Doctus Business solutions.
4.To discuss about organisation of FDP's, workshops, seminars.	The IQAC members suggested the faculty members to participate in FDP, workshops.
5. To discuss about the status of JNTU K inspection.	The principal announced to full fill all the required data for JNTUK inspection. All the attendance registers, stock registers and record must be kept ready.
6.To discuss about IIC activity .	The principal announced that a fund of 12,000 is received from IIC AICTE.

Members attended:

S.No	Names	Signature	S.No	Names	Signature
1.	Dr.T.E.G.K.Murthy		8.	Mr.K.Poornachandrarao	
2.	Dr.K.Rajyalakshmi		9.	Sri.M.Nageswararao	
3.	Mr.R.Venkat Rao		10.	Dr. P.C. Sai Babu	
4.	Mr.K.Ranjith		11.	Dr.Ch.Balasekhara Reddy	
5.	Dr.T.Venkateswararao		12.	Mr.B.srinivasa rao	
6.	Dr.V.Saikishore		13.	G.Pavani Priya	
7.	Smt.Neelam Begum		14.	M.Sukanya	




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Bapatla, Guntur (Dist), Andhra Pradesh -522101

Date: 1-4-2021

An online Meeting of Internal quality assurance cell (IQAC) will be held on 3-4-2021 at 10.00 am to transact the following agenda.

Agenda:

1. Practice of safety measures during Covid-19 Pandemic.
2. To discuss about the schedule of online/offline classes.
3. To discuss about organisation of FDP's, workshops, seminars
4. To discuss about status of JNTU K inspection.
5. To discuss about IIC activities.
6. To discuss about the submission of research grants and research proposals.
7. To discuss about status of online courses such as SWAYAM/NPTEL
8. To discuss about NIRF ranking.


Co-ordinator IQAC

Dr.K.Rajyalakshmi.




PRINCIPAL

Dr.T.E.G.K.Murthy.

PRINCIPAL
Bapatla College of Pharmacy
Bapatla 522 101

To

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2. The members of IQAC.
3. The teaching and non-teaching staff.



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Bapatla, Guntur (Dist), Andhra Pradesh -522101

Date: 3-4-2021

Minutes of Meeting

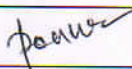
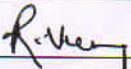
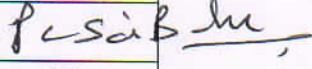
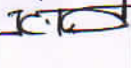
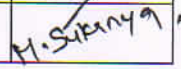
Nature of Meeting	IQAC
Mode of meeting	Online
Frequency of meet	Thrice in an academic year.
Convened on Date	3-4-2021
List of members attended	copy attached
Copies circulate to	All Members of IQAC

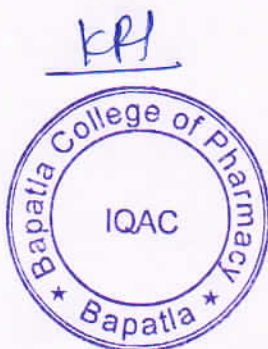
The Co-ordinator of IQAC welcomed all the members of IQAC, BCOP. The Co-ordinator kept the points of discussion before all the members.

AGENDA POINTS	DETAILS OF DISCUSSION.
1. Practice of safety measures during Covid-19 Pandemic	It was informed by the members that all teaching and non-teaching faculty should follow safety measures for prevention of Covid-19.
2. To discuss about the schedule of online/offline classes.	The committee members discussed about conducting of online classes for the students. Class in charges are advised to prepare the time tables and ongoing class work must be strictly verified. Status of Add on programs was verified.
3. To discuss about organisation of FDP's, workshops, seminars	The principal announced that three FDP programs were organised by utilising the fund sanctioned from AICTE. Insilico drug discovery design and methods of application by the co-ordinator Sudheer chowdary . The program was organised by three phases starting in the

	month of January to march. Each phase consisted of 6 days.
4. To discuss about status of JNTU K inspection	Principal announced that JNTU K Inspection is going to be conducted with in a few days. He intimated all the faculty members to get ready for the inspection.
5. To discuss about IIC activities	IIC activities are initiated in the campus.
6. To discuss about the submission of research grants and research proposals.	The principal announced that a Patent was sanctioned in his name on 22-2-2021: Pharmaceutical compositions comprising of Brivaracetam. The committee members suggested all the faculty members to publish their papers in scopus indexed journals.
7.To discuss about status of online courses such as SWAYAM/NPTEL	The chair person announced that five faculty members got qualified in the SWAYAM courses. The respective names of faculty are -- Mr.Ch.Venu babu,Mrs.Ch.Sushma, Miss.S.Shobha, Mrs.Y.Poonguzhali and Mr.K.Poornachandrarao .
8. To discuss about NIRF ranking.	The chair Person announced that NIRF ranking was filled on 17-2-2021.

Members attended:

S.No	Names	Signature	S.No	Names	Signature
1.	Dr.T.E.G.K.Murthy		8.	Mr.K.Poornachandrarao	
2.	Dr.K.Rajyalakshmi		9.	Sri.M.Nageswararao	
3.	Mr.R.Venkat Rao		10.	Dr. P.C. Sai Babu	
4.	Mr.K.Ranjith		11.	Dr.Ch.Balasekhara Reddy	
5.	Dr.T.Venkateswararao		12.	Mr.B.srinivasa rao	
6.	Dr.V.Saikishore		13.	G.Pavani Priya	
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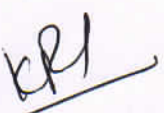
Bapatla, Guntur (Dist), Andhra Pradesh -522101

Date: 2-11-2020.

An online Meeting of Internal quality assurance cell (IQAC) will be held on 4-11-2020 at 10.00 am to transact the following agenda.

Agenda:

1. Practice of safety measures during Covid-19 Pandemic.
2. To discuss about the schedule of online/offline classes.
3. To discuss about status of placements for final year students.
4. To discuss about organisation of FDP's, workshops and seminars.
5. To discuss about IIC activities.
6. To discuss about the submission of research grants and research proposals.


Co-ordinator IQAC

Dr.K.Rajyalakshmi.




PRINCIPAL

Dr.T.E.G.K.Murthy.

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Bapatla College of Pharmacy
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Bapatla, Guntur (Dist), Andhra Pradesh -522101

Date: 4-11-2020

Minutes of Meeting

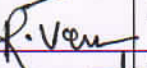
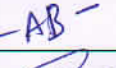
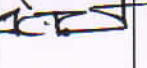
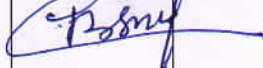
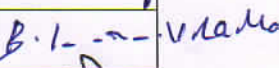
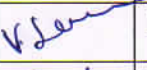
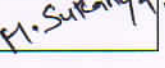
Nature of Meeting	IQAC
Mode of meeting	Online
Frequency of meet	Thrice in an academic year.
Convened on Date	4-11-2020.
List of members attended	copy attached
Copies circulate to	All Members of IQAC

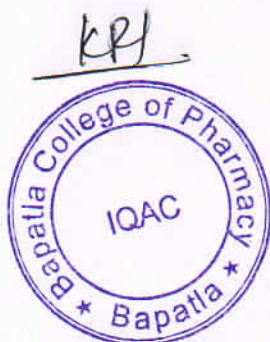
The Co-ordinator of IQAC welcomed all the members of IQAC, BCOP. The Co-ordinator placed the points of discussion before all the members.

AGENDA POINTS	DETAILS OF DISCUSSION.
1. Practice of safety measures during Covid-19 Pandemic	It is informed to the members that all teaching and non-teaching faculty should follow safety measures for prevention of Covid-19.
2. To discuss about the schedule of online/offline classes.	The committee members discussed about conducting of online classes for the students. Class in charges are advised to prepare the time tables and ongoing class work must be strictly verified Examination schedules were verified. Course co-ordinators were advised to complete the syllabus atleast four days before the commencement of sessional exams.
3. To discuss about status of placements for final year students	The placement officer announced that virtual interviews are going to be conducted by Divis Laboratories Ltd., Doctus Business Solutions, Kavuru and Episource Indaia Pvt,ltd.

4. To discuss about organisation of FDP's, workshops, seminars	The principal stated that various virtual workshops were conducted during the pandemic. All the staff members were actively involved in the programs.
5. To discuss about IIC activities	Innovation cell of Bapatla college of Pharmacy was formed on 2-11-2019 with IIC ID :IC201912853. Seven teams of students of our college had submitted problem solving proposals for various social issues in Smart INDIA Hackathon 2020 contest.
6. To discuss about the submission of research grants and research proposals.	The principal announced that a Patent was sanctioned in his name on 22-9-2020: Pharmaceutical compositions comprising of Olmesartan.

Members attended:

S.No	Names	Signature	S.No	Names	Signature
1.	Dr.T.E.G.K.Murthy		8.	Mr.K.Poornachandrarao	
2.	Dr.K.Rajyalakshmi		9.	Sri.M.Nageswararao	
3.	Mr.R.Venkat Rao		10.	Dr. P.C. Sai Babu	
4.	Mr.K.Ranjith		11.	Dr.Ch.Balasekhara Reddy	
5.	Dr.T.Venkateswararao		12.	Mr.B.srinivasa rao	
6.	Dr.V.Saikishore		13.	G.Pavani Priya	
7.	Smt.Neelam Begum		14.	M.Sukanya	




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Bapatla, Guntur (Dist.), Andhra Pradesh -522101

Date: 6-7-2020.

An online Meeting of Internal quality assurance cell (IQAC) will be held on 8-7-2020 at 11.00 am to transact the following agenda.

Agenda:

1. Practice of safety measures during Covid-19 Pandemic.
2. To discuss about the schedule of online classes.
3. To discuss about status of placements for final year students.
4. To discuss about organisation of FDP's, workshops and seminars.
5. To discuss about IIC activities.
6. To discuss about GPAT/NIPER classes.
7. To discuss about the submission of research grants and research proposals.
8. To discuss about SWAYAM / NPTEL courses.


Co-ordinator IQAC

Dr.K.Rajyalakshmi.




PRINCIPAL

Dr.T.E.G.K.Murthy.

PRINCIPAL
Bapatla College of Pharmacy
Bapatla 522 101

To :

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Bapatla, Bapatla (Dist), Andhra Pradesh -522101

Date: 8-7-2020

Minutes of Meeting

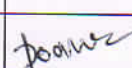
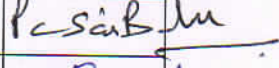
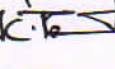
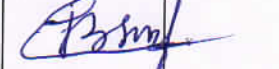
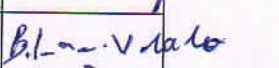
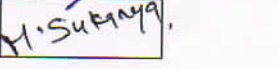
Nature of Meeting	IQAC
Mode of meeting	Online
Frequency of meet	Thrice in an academic year.
Convened on Date	8-7-2020.
List of members attended	copy attached
Copies circulated to	All Members of IQAC

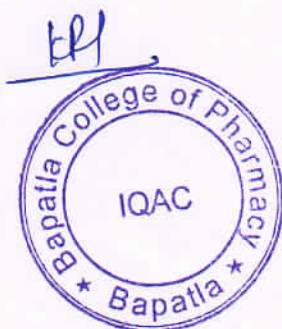
The Co-ordinator of IQAC welcomed all the members of IQAC, BCOP. The Co-ordinator placed the points of discussion before all the members.

AGENDA POINTS	DETAILS OF DISCUSSION.
1. Practice of safety measures during Covid-19 Pandemic	It is informed to the members that all teaching and non-teaching faculty should follow safety measures for prevention of Covid-19.
2. To discuss about the schedule of online classes.	The chair person informed to conduct online classes for the students and accordingly the time tables were prepared and verified. The members suggested some online tools for presentation to students by the faculty members. Status of syllabus completion was reviewed by the principal
3. To discuss about status of placements for final year students	The members advised the placement in charge to focus more on placements. They suggested to implement more no.of orientation and communication classes.

	Involvement of students in group discussions.
4. To discuss about organisation of FDP's, workshops, seminars	The principal suggested that all faculty must involve in online FDP and webinars conducted through online. The faculty members organised FDP programs on virtual mode by inviting eminent speakers. The faculty members are involved in several online workshops and seminars organised from reputed institutions.
5. To discuss IIC activities.	IIC conducted - A 3-Day international webinar on "Quality by Design" in association with IPA educational Division from 23-5-2020 to 25-5-2020.
6.To discuss about GPAT/NIPER calsses	The principal suggested the faculty members to conduct GPAT/NIPER classes to final and third year students. The committee members advised the faculty to prepare objective type questions chapter wise and discuss among the students. They suggested to involve the students in MOCK test conducted by MYBO group.
7. To discuss about the submission of research grants and research proposals.	The principal declared that two patents were granted by his name 1. Process to enhance entrapment efficiency of water soluble drugs. 2. Pharmaceutical compositions comprising COSTUS IGNEUS extract. The principal declared that a grant of Rs 50,000 was sanctioned for organising conference by AICTE. IQAC members suggested doctoral faculty members to prepare proposals for application of research grants. They advised the faculty to focus more on research and development. They reviewed the status of M.Pharm project works and their submissions.
8. To discuss about SWAYAM / NPTEL courses.	The IQAC members suggested the interested faculty members to register for SWAYAM courses as it adds credits to their profile.

Members attended:

S.No	Names	Signature	S.No	Names	Signature
1.	Dr.T.E.G.K.Murthy		8.	Mr.K.Poornachandrarao	
2.	Dr.K.Rajyalakshmi		9.	Sri.M.Nageswararao	
3.	Mr.R.Venkat Rao		10.	Dr. P.C. Sai Babu	
4.	Mr.K.Ranjith		11.	Dr.Ch.Balasekhara Reddy	
5.	Dr.T.Venkateswararao		12.	Mr.B.srinivasa rao	
6.	Dr.V.Saikishore		13.	G.Pavani Priya	
7.	Smt.Neelam Begum		14.	M.Sukanya	




PRINCIPAL
 Bapatla College of Pharmacy
 Bapatla 522 101



BAPATLA COLLEGE OF PHARMACY

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(Affiliated to Jawaharlal Nehru Technological University, Kakinada)

Bapatla, Guntur (Dist), Andhra Pradesh -522101

Date: 1-4-2020.

An online Meeting of Internal quality assurance cell (IQAC) will be held on 3-4-2020 at 7.00 pm to transact the following agenda.

Agenda:

1. Practice of safety measures during Covid-19 Pandemic.
2. To discuss about the schedule of online classes.
3. To discuss about status of placements for final year students.
4. To discuss about organisation of FDP's, workshops, seminars.
5. To discuss about the status of PCI inspection.
6. To discuss about faculty recruitment
7. To discuss about IIC activities.


Co-ordinator IQAC

Dr.K.Rajyalakshmi.




PRINCIPAL

Dr.T.E.G.K.Murthy.

PRINCIPAL
Bapatla College of Pharmacy
Bapatla 522 101

To

1. The secretary Sri Manam Nageswararao, Bapatla Education Society, Bapatla.
2. The members of IQAC.
3. The teaching and non teaching staff.



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Bapatla, Guntur (Dist.), Andhra Pradesh -522101

Date: 3-4-2020

Minutes of Meeting

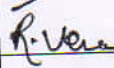
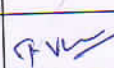
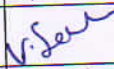
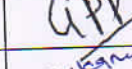
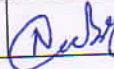
Nature of Meeting	IQAC
Mode of meeting	Online
Frequency of meet	Thrice in an academic year.
Convened on Date	3-4-2020.
List of members attended	copy attached
Copies circulate to	All Members of IQAC

The Co-ordinator of IQAC welcomed all the members of IQAC, BCOP. The Co-ordinator kept the points of discussion before all the members.

AGENDA POINTS	DETAILS OF DISCUSSION.
1. Practice of safety measures during Covid-19 Pandemic	It is informed to the members that all teaching and non-teaching faculty should follow safety measures for prevention of Covid-19.
2. To discuss about the schedule of online classes.	The chair person informed to conduct online classes for the students. Accordingly the time tables are prepared and verified. The members suggested some online tools for presentation to the students by the faculty members. Status of syllabus completion was reviewed by the principal
3. To discuss about status of placements for the final year students	The Placement officer declared that around 28 students got placement in Visionary RCM InfoTech Pvt.Ltd., Hyderabad. 22 students got placement in Divis

	Laboratories and around 13 students were placed in V-Technologies, Bangalore. The placement officer informed that around 11 students of B.Pharm final year were qualified in GPAT.
4. To discuss about organisation of FDP's, workshops, seminars	The IQAC co-ordinator announced that a one week online international faculty development program on Pharmaceutical Education and Research is going to be organised by IQAC cell in the next month. The principal announced that another FDP is going to be organised by the department of Pharmaceutics on the title Innovation in Drug delivery system from May 31st onwards. The chair person announced that a Conference was organised on recent advancements in Interdisciplinary research in collaboration with university of Malaysia on 19-12-2019.
5. To discuss about PCI inspection.	The Principal mentioned that PCI inspection was completed in the month of Feb 2020.
6. To discuss about faculty recruitment.	The chairperson announced that One faculty position in the department of Pharmacology was filled by Miss. Mallampati Sushma on 11-2-2020.
7. To discuss about IIC activities.	IIC Co-ordinator announced that four faculty members underwent IIC Innovation Ambassador Training at MLR Institute of Technology, Hyderabad on 6-2-2020 and 7-2-2020.

Members attended:

S.No	Names	Signature	S.No	Names	Signature
1.	Dr.T.E.G.K.Murthy		8.	Mr.K.Poornachandrarao	
2.	Dr.K.Rajyalakshmi		9.	Sri.M.Nageswararao	
3.	Mr.R.Venkat Rao		10.	Dr. P.C. Sai Babu	
4.	Mr.K.Ranjith		11.	Dr.Ch.Balasekhara Reddy	
5.	Dr.T.Venkateswararao		12.	Mr.B.srinivasa rao	
6.	Dr.V.Saikishore		13.	G.Pavani Priya	
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Bapatla, Guntur (Dist), Andhra Pradesh -522101

Date: 9-12-2019.

Meeting of Internal quality assurance cell (IQAC) will be held on 11-12-2019 at 1.00 pm in seminar hall at the college campus to transact the following agenda.

Agenda:

1. To review the academic matters and other activities in the college campus.
2. To review status of IIC.
3. To discuss about status of project work to IV B.Pharm students
4. To discuss about status of placements for final year students.
5. To discuss about organisation of FDP's, workshops, seminars.
6. To discuss about the organisation of annual day celebrations.
7. To discuss about the status of JNTUK affiliation and upcoming PCI inspection.
8. To discuss about the submission of data to NIRF ranking.


Co-ordinator IQAC

Dr.K.Rajyalakshmi.




PRINCIPAL

Dr.T.E.G.K.Murthy.

PRINCIPAL
Bapatla College of Pharmacy
Bapatla 522 101

To

1. The secretary Sri Manam Nageswararao, Bapatla Education Society, Bapatla.
2. The members of IQAC.
3. The teaching and non-teaching staff.



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Bapatla, Guntur (Dist), Andhra Pradesh -522101

Date: 11-12-2019.

Minutes of Meeting

Nature of Meeting	IQAC
Venue	Seminar hall
Frequency of meet	Thrice in an academic year.
Convened on Date	11-12-2019.
List of members attended	copy attached
Copies circulate to	All Members of IQAC

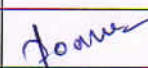
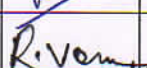
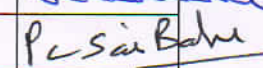
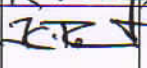
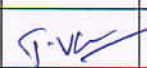
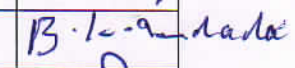
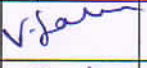
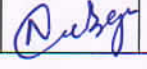
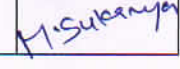
The Co-ordinator of IQAC welcomed all the members of IQAC, BCOP. The Co-ordinator placed the agenda before the members.

AGENDA POINTS	DETAILS OF DISCUSSION.
1.To review the academic activities and other important activities in the college campus	The committee members discussed the academic and other important activities. Time tables and academic calendars were reviewed. Add on programs designed and the status of work done so far was verified.
2. To review status of IIC.	The college has established an Institution Innovation council (IIC), that is sanctioned and approved by Ministry of Education and AICTE on 2-11-2019. The members proposed Dr.V.Saikishore as chairman of IIC to review its activities and functions. IIC members has organised Science Exhibition for school students in association with AP academy of sciences.

3. To discuss about ongoing status of project work to IV B.Pharm students	The members discussed about the review of project work to IV B.Pharm students. 8 th sem co-ordinator was instructed to review the status of project work and deadlines are proposed to submit the project work.
4. To discuss about status of placements for final year students	The Placement officer announced that Placement drive is going to be organised on the college campus by the following companies Visionary RCM infotech Pvt,Ltd., Hyderabad. DIVIS's Laboratories. V-Technologies –Bangalore. The members suggested to offer adequate training to students on subjective and communication skills.
5.To discuss about organisation of FDP's, workshops, seminars	The members informed that an event was organised in the college campus on the occasion of World Pharmacist Day on 25-9-2019 by the eminent personality Prof.K.P.R.Chowdary as the chief guest of the function. The chair person announced that Two Day 2nd National Workshop on Pharmacology and Toxicological Studies (APTS) is going to be organised on the campus on 27/12/2019 & 28/12/2019. The members proposed some of the reputed speakers to be invited for the workshop. The members also suggested the participation of other college faculty and students in the program.
6. To discuss about the organisation of annual day celebrations.	The principal declared the conduct of Annual day celebrations in the college campus on the occasion of silver jubilee. The members proposed to organise the event as a National level Technical and cultural fest on this gracious occasion.

	The members proposed to invite participants from various colleges.
7.To discuss about the status of JNTUK affiliation and upcoming PCI inspection	The principal stated that JNTU K FFC was filed and it is was successful. The principal intimated the faculty members to get ready for PCI inspection. He mentioned that all necessary documents must be thoroughly checked by both teaching and non-teaching faculty.
8.To discuss about the submission of data to NIRF ranking.	The principal declared that the college had submitted the data for NIRF ranking in the month of November.

Members attended:

S.No	Names	Signature	S.No	Names	Signature
1.	Dr.T.E.G.K.Murthy		8.	Mr.K.Poornachandrarao	
2.	Dr.K.Rajyalakshmi		9.	Sri.M.Nageswararao	
3.	Mr.R.Venkat Rao		10.	Dr. P.C. Sai Babu	
4.	Mr.K.Ranjith		11.	Dr.Ch.Balasekhara Reddy	
5.	Dr.T.Venkateswararao		12.	Mr.B.srinivasa rao	
6.	Dr.V.Saikishore		13.	G.Pavani Priya	
7.	Smt.Neelam Begum		14.	M.Sukanya	




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Bapatla, Guntur (Dist), Andhra Pradesh -522101

Date: 10-6-2019.

Meeting of Internal quality assurance cell (IQAC) will be held on 12-6-2019 at 11.00 am in seminar hall at the college campus to transact the following agenda.

Agenda:

1. To review the academic matters and other activities in the college campus.
2. To review status of MOU with other colleges and industries.
3. To discuss about allotment of project work to IV B.Pharm students
4. To discuss about status of placements for final year students.
5. To discuss about organisation of FDP's, workshops, seminars.
6. Any suggestions and remarks.


Co-ordinator IQAC
Dr.K.Rajyalakshmi.




PRINCIPAL

Dr.T.E.G.K.Murthy.

PRINCIPAL
Bapatla College of Pharmacy
Bapatla 522 101

To

1. The secretary Sri Manam Nageswararao, Bapatla Education society, Bapatla.
2. The members of IQAC.
3. The teaching and non-teaching staff.



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Bapatla, Guntur (Dist), Andhra Pradesh -522101

Date: 19-6-2019.

Minutes of Meeting

Nature of Meeting: IQAC

Venue: Seminar hall

Frequency of meet: Thrice in an academic year.

Convened on Date: 19-6-2019.

List of members attended: copy attached.

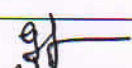
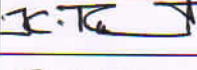
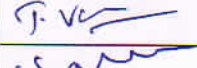
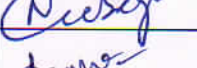
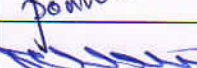
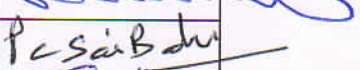
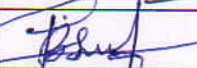
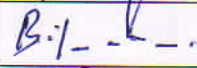
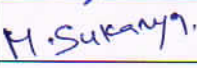
Copies circulate to: All Members of IQAC.

The Co-ordinator of IQAC welcomed all the members of IQAC, BCOP. The Co-ordinator placed the agenda before the members for discussion.

AGENDA POINTS	DETAILS OF DISCUSSION.
1.To review the academic activities and other important activities in the college campus	The committee members discussed the academic and other important activities. Time tables and academic calendars were reviewed. Class co-ordinators were appointed by the principal for reviewing the time tables and effective running of classwork. Add on programs designed and status of work done so far was verified.
2. To review status of MOU with other colleges and industries	The members discussed about MOU with various colleges and industries. The principal announced that an MOU was submitted to Suraj greenaries-YSR KADAPA Dist.
3. To discuss about allotment of project work to IV B.Pharm students	The members discussed about the allotment of project work to IV B.Pharm students. The students were divided in to various groups based on their merit and selected the respective field of interest. 7th sem co-ordinator was instructed to review the status of practice school classes.

4. To discuss about status of placements for final year students.	The Placement Officer announced that 14 B.Pharm students were placed in DIVIS Laboratories. 8 Students are placed in Skinska, Hyderabad.
5. To discuss placement cell activities	The members discussed about placement cell activities and career guidance to B.Pharm students. The members decided to improve quality of placements by conducting career guidance programs.
6. Any suggestions and remarks.	The members suggested the faculty to publish their research papers in Scopus and UGC care list of journals. They proposed more focus on research for faculty members.

Members attended:

S.No	Names	Signature
1.	Dr.T.E.G.K.Murthy	
2.	Dr.K.Rajyalakshmi	
3.	Mr.R.Venkat Rao	
4.	Mr.K.Ranjith	
5.	Dr.T.Venkateswararao	
6.	Dr.V.Saikishore	
7.	Smt.Neelam Begum	
8.	Mr.K.Poornachandrarao	
9.	Sri.M.Nageswararao	
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11.	Dr.Ch.Balasekhara Reddy	
12.	Mr.B.srinivasa rao	
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Bapatla, Guntur (Dist), Andhra Pradesh -522101

Date:6-5-2019.

Meeting of Internal quality assurance cell (IQAC) will be held on 8-5-2019 at 12.30 pm in seminar hall at the college campus to transact the following agenda.

Agenda:

1. To review the academic activities and other important activities in the college campus.
2. To discuss about seminars and workshops organised.
3. To discuss about various grants sanctioned to the college.
4. To get ready for FFC inspection scheduled in the month of May.
5. To discuss placement cell activities.
6. To discuss about the mentoring system through an established mechanism.
7. To discuss about GPAT/NIPER coaching.
8. To discuss about organisation of FDP, Seminars and workshops


Co-ordinator IQAC

Dr.K.Rajyalakshmi.




PRINCIPAL

Dr.T.E.G.K.Murthy.

PRINCIPAL
Bapatla College of Pharmacy
Bapatla - 522 101

To

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Bapatla, Guntur (Dist), Andhra Pradesh -522101

Date: 8-5-2019.

Minutes of Meeting

Nature of Meeting: IQAC

Venue: Seminar hall

Frequency of meet: Thrice in an academic year.

Convened on Date: 8-5-2019.

List of members attended: copy attached.

Copies circulate to: All Members of IQAC.

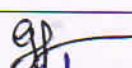
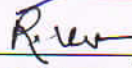
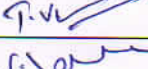
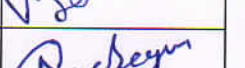
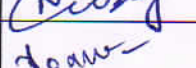
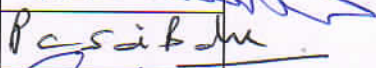
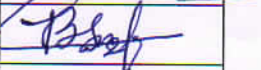
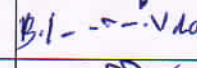
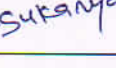
The Co-ordinator of IQAC welcomed all the members of IQAC, BCOP. The Co-ordinator placed the agenda before all the members for discussion.

AGENDA POINTS	DETAILS OF DISCUSSION.
1.To review the academic activities and other important activities in the college campus	The committee members discussed the academic and other important activities. Time tables and academic calendars were reviewed. Add on programs designed and the status of work done so far was verified.
2.To discuss about seminars workshops organised	Alumni association of Bapatla college of Pharmacy had conducted Skill development program on Operation of Pharmaceutical equipment on March 15th&16th
3.To discuss about various grants sanctioned to college	The principal announced that an AICTE grant of RS-802368 is sanctioned to the college by the Pradhan Mantri Kaushal Vikas Yojana. This fund is planned to utilise for conducting the Pharmacy orientation classes for retail pharmacists who are running medical store in and around surrounding places of Bapatla.

	The principal announced that an AICTE grant of RS-279000 is sanctioned to the college by AICTE-ISTE sponsored Induction /refresher programs. An NSS grant of RS 44500 is received by the Ministry of youth affairs. IIT Delhi released a grant of 50000 by the scheme of Unnat Bharat Abhiyan.
4. To get ready for FFC inspection scheduled in the month of May.	The members discussed about the JNTUK inspection and all department HOD are informed about the inspection. The HOD's are instructed to full fill all the requirements of FFC and get ready for inspection as it is scheduled on 14-5-2019. All the faculty members were instructed to maintain student attendance registers both for theory and labs. All the faculty members were instructed to maintain adequate records for inspection verification and maintain well equipped laboratories along with SOPs.
5. To discuss placement cell activities	The members discussed about placement cell activities and career guidance to B.Pharm students. The members decided to improve quality of placement by conducting career guidance programs.
6. To discuss about the mentoring system through an established mechanism	The members discussed about the mentor-mentee. Each faculty member has 5-6 students as mentors. The division of students for each faculty was done and the final list was circulated. It is the responsibility of concerned faculty to ensure the participation of their mentoring students in various curricular and co-curricular activities. Further the faculty members have to review their attendance and academic progress.
7.To discuss about GPAT/NIPER coaching	The members discussed about the organisation of GPAT classes to the interested students. GPAT Co-ordinator (Dr.K.Rajyalakshmi) is selected from the faculty and she is instructed to organise the GPAT clasees by utilisation of faculty from various departments.

8. To discuss about organisation of FDP, seminars, workshops	The chair person made known that FDP was organised on Emerging trends in Pharmaceutical Research from 11-2-2019 to 16-2-2019.
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Members attended:

S.No	Names	Signature
1.	Dr.T.E.G.K.Murthy	
2.	Dr.K.Rajyalakshmi	
3.	Mr.R.Venkat Rao	
4.	Mr.K.Ranjith	
5.	Dr.T.Venkateswararao	
6.	Dr.V.Saikishore	
7.	Smt.Neelam Begum	
8.	Mr.K.Poornachandrarao	
9.	Sri.M.Nageswararao	
10.	Dr. P.C. Sai Babu,	
11.	Dr.Ch.Balasekhara Reddy	
12.	Mr.B.srinivasa rao	
13.	G.Pavani Priya	
14.	M.Sukanya.	




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 Bapatla 522 101



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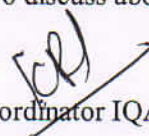
Bapatla, Guntur (Dist), Andhra Pradesh -522101

Date: 3-11-2018.

Meeting of Internal quality assurance cell (IQAC) will be held on 5-11-2018 at 10.00 am in seminar hall at the college campus to transact the following agenda.

Agenda:

1. To review the academic activities and other important activities in the college campus.
2. To review the various teaching-learning methodologies to be implemented in the college.
3. To review the course outcomes at various departments.
4. To adopt the senior faculty members as HOD of various departments.
5. To discuss the responsibilities to be monitored by HOD of various departments.
6. To discuss the vacancy for faculty position in the department of Analysis.
7. To discuss about the organisation of FDP, workshops and seminars.


Co-ordinator IQAC

Dr.K.Rajyalakshmi.




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Dr.T.E.G.K.Murthy.

PRINCIPAL
Bapatla College of Pharmacy
Bapatla 522 101

To

1. The secretary Sri Manam Nageswararao, Bapatla Education Society, Bapatla.
2. The members of IQAC.
3. The teaching and non-teaching staff.



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Minutes of Meeting

Nature of Meeting: IQAC

Venue: Seminar hall

Frequency of meet: Thrice in an academic year.

Convened on Date: 5-11-2018.

List of members attended: copy attached.

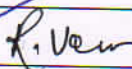
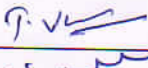
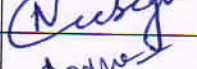
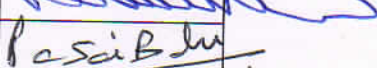
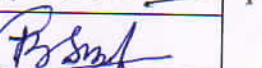
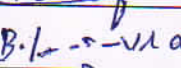
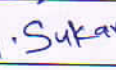
Copies circulate to: All Members of IQAC.

The Co-ordinator of IQAC welcomed all the members of IQAC, BCOP. The Co-ordinator placed the agenda before the members for discussion.

AGENDA POINTS	DETAILS OF DISCUSSION.
1.To review the academic activities and other important activities in the college campus	The committee members discussed in detail the academic and other important activities. Time tables and academic calendars were reviewed. Add on programs designed are verified and status of work done so far was verified.
2. To review the various teaching-learning methodologies to be implemented in the college.	The committee discussed various teaching learning methods to be implemented in the college such as Group -discussions, Maps, Charts, Models, Video lectures etc.
3. To review the course outcomes at various departments.	The members discussed the various course outcomes in each subject and the measures taken for their preparation. The members discussed the points for identification of poor students and the measures to be taken for improvement in their performance.
4. To adopt the senior faculty members as HOD of various departments	The committee identified the following senior faculty members available in the college campus.

	Mr.K.Ranjith is designated as HOD of Pharmaceutical chemistry and analysis. Dr.V.Saikishore is designated as HOD of Pharmaceutics department. Mrs.Neelam begum is nominated as HOD of Pharmacology. Mrs.P.Madhulaths is selected as HOD of Pharmacognosy.
5.To discuss the responsibilities to be monitored by HOD of various departments	The roles and responsibilities of HOD's are discussed by the members. The HOD's have to review the audits of every department and has to submit to office. The HOD's have to allocate the faculty members well in advance before commencement of semester. The HOD's have to appoint class –co-ordinators for each semester and make sure that timetables are prepared as per J NTU K norms. Ensure that time tables are informed to students and faculty members at least two days before the commencement of class work. Instruct the faculty members to set question papers as per instructions from JNTU K and to maintain confidentiality and also to evaluate the scripts promptly to meet the dead line given by the principal. Convene departmental staff meetings at least once in every four months and record the minutes of meeting. To establish the mentor-mentee system in the campus.
6. To discuss the vacancy for faculty position in the department of Analysis.	In the department of analysis one vacant position is identified and it is filled by conducting interview on 1-11-2018. Sri Janardhan was appointed as Associate Professor in the department of Analysis.
7. To discuss about the organisation of FDP, workshops and seminars.	The principal announced that a workshop studies will be organised on Animal Pharmacology and toxicological studies scheduled on December. The program is Co-organised by Indian Pharmaceutical Association and Science city of Andhra Pradesh.

Members attended:

S.No	Names	Signature
1.	Dr.T.E.G.K.Murthy	
2.	Dr.K.Rajyalakshmi	
3.	Mr.R.Venkat Rao	
4.	Mr.K.Ranjith	
5.	Dr.T.Venkateswararao	
6.	Dr.V.Saikishore	
7.	Smt.Neelam Begum	
8.	Mr.K.Poornachandrarao	
9.	Sri.M.Nageswararao	
10.	Dr. P.C. Sai Babu,	
11.	Dr.Ch.Balasekhara Reddy	
12.	Mr.B.srinivasa rao	
13.	G.Pavani Priya	
14.	M.Sukanya.	




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Date: 4-6-2018.

Meeting will be held on Monday 6-6-2018 at seminar hall at 10.00 A.M at college campus, Bapatla, Guntur Dist to transact the following agenda.

Meeting agenda:

- To constitute Internal Quality Assurance cell (IQAC) in our campus.
- To constitute Internal Quality Assurance cell (IQAC) comprising of senior faculty and industry representatives.


Dr. T.E.G.K. Murthy,

Principal/Member secretary.

PRINCIPAL
Bapatla College of Pharmacy
Bapatla 522 101

To

1. Sri Muppalaneni Seshagiri Rao garu, President, Bapatla Education Society, Bapatla.
2. Sri Manam Nageswararao garu, Secretary, Bapatla Education Society, Bapatla
3. All teaching and Non-teaching staff.



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Date: 6-6-2018.

OFFICE OF THE PRINCIPAL

Sub: Constitution of Internal Quality Assurance Cell (IQAC)

In achievement of the National Action Plan of the National Assessment and Accreditation Council (NAAC), Bangalore, for performance evaluation, assessment, accreditation and quality up-gradation of institutions of higher education, it is essential that an Internal Quality Assurance Cell (IQAC) as a quality sustenance measure has to be established. Hence, Bapatla college of Pharmacy (BCOP) has established the IQAC cell in the year 2018.

IQAC of BCOP is constituted on June 6th 2018 with the following composition:

S.no	Designation	Person/s
1.	Chair person (Head of the Institute)	Dr.T.E.G.K.Murthy, Principal
2.	Senior Administrative Officer	Mr.R.Venkat Rao, Office superindent
3.	Teaching staff	Mr.K.Ranjith Dr.T.Venkateswararao Dr.V.Saikishore Smt.Neelam Begum Mr.K.Poornachandrarao.
4.	Member from Management	Sri.M.Nageswararao Secretary, Bapatla Education Society
5.	Nominee from local Society	Dr. P.C. Sai Babu, Retd. Prof, Commerce, BCAS, Bapatla.

6.	Nominee from Employers/Industrialists/stake holders	Dr.Ch.Balasekhara Reddy, CEO-Yontus Life Sciences Pvt Ltd Mr.B.srinivasa rao, Managing Director-Vallabha Group of Companies.
7.	Nominee from Alumni	G.Pavani Priya M.Sukanya
8.	Co-ordinator IQAC	Dr.K.Rajyalakshmi.



T. G. Balakrishna
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Date: 6-6-2018.

Internal Quality Assurance Cell (IQAC)

As per the previous proceedings, the following members are appointed and expressed their consent as members of Internal Quality Assurance Cell (IQAC).

ACCEPTANCE LETTER

S.No	Names	Deignation	Signature
1.	Dr.T.E.G.K.Murthy	Principal	
2.	Dr.K.Rajyalakshmi	Associate Professor	
3.	Mr.R.Venkat Rao	Office super indent	
4.	Mr.K.Ranjith	Associate Professor	
5.	Dr.T.Venkateswararao	Associate Professor	
6.	Dr.V.Saikishore	Associate Professor	
7.	Smt.Neelam Begum	Assistant Professor	
8.	Mr.K.Purnachandrarao	Assistant Professor	
9.	Sri.M.Nageswararao	Secretary, Bapatla Education Society	
10.	Dr. P.C. Sai Babu	Prof, Commerce, BCAS, Bapatla.	
11.	Dr.Ch.Balasekhara Reddy	CEO-Yontus Life Sciences Pvt Ltd	
12.	Mr.B.srinivasa rao,	M.D,Vallabha Group of Companies.	
13.	G.Pavani Priya	Alumni	
14.	M.Sukanya	Alumni	

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